FEASTA Trustee Meeting

Held: via Zoom                Date: 9\textsuperscript{th} August 2021, 16:00 UTC

Present: John Sharry (Chair), Michele Brady (minute taker), Willi Kiefel, Brent Ranalli, Mike Sandler

Apologies: Mark Garavan, Graham Barnes, Alison McIntyre,

Attending: Caroline Whyte, Morag Friel,

_______________________________________________________________________________________

AGENDA

1. Apologies
2. Minutes of last meeting and matters arising
3. Financial and Membership Review
4. Communication and Activity Review
5. Caroline workplan
6. AGM plan
7. North America Update
8. Forthcoming events and information sharing
9. AOB.

1. Apologies noted.

2. Minutes of last meeting
   Minutes approved without amendment.

   Proposed: W. Kiefel                Seconded: M Brady

3. Finance & membership report
   Reports reviewed as circulated.
   No exceptional items. Finances currently stable. Some funding for Bio-diversity due.
   Noted: 15\% income taken on representation fees as previously agreed.

   Combined insurance renewal increase noted. Also noted that the Professional liability only
gives very limited cover to directors and that we should still continue to look for separate
Directors Liability insurance.

4. Activities and Communications report
   Presented by Caroline. See report below.
   Noted that engaging with 3 potential funders for the hub. Also IEN funding for IT being
   applied for.

5. C Whyte workplan
   Proposed work plan was reviewed in detail and agreed to progress as outlined.

6. AGM plan
   AGM – Auditor noted that the accounts would not be ready in advance but would definitely
   be ready on the day. Plan to send notice on 20\textsuperscript{th} August for 13\textsuperscript{th} September AGM.
7. **North American Report (see notes attached)**
   Brent outlined the updates as circulated.
   The interns work was highlighted as a very positive and engaging exercise.

8. **Upcoming Events:**
   13th September (4:00pm UTC): AGM (noted that notice needs to go out 21 days before meeting)
   3rd week September: Events on Finance (Cork Environment Forum)
   Oct 31st to Nov 12th: CPO 2021 event—delegation of 9 attendees (incl. 7 young people). Nominations are open up to 31 August. Quota will be assigned in September.

9. **Next meeting – September 13th, 2021 (post AGM)**

SIGNED: ______ John Sharry _________  
          Chairperson
          Dated: ____ 13th Sept 2021 ______

SIGNED: ______ Michele Brady _________  
          Company Secretary
          Dated: ___ 13th Sept 2021 ______