

# FEASTA Trustee Meeting

## Minutes Summary

**Held:** via Skype **Date:** 12<sup>th</sup> August 2019 13:00

**Present:** John Sharry (Chair), Michele Brady (minute taker), Graham Barnes, Mark Garavan  
Mike Sandler, Mark Garavan (through mobile)

**Apologies:** Willi Kiefel **Attending:** Morag Friel, Caroline Whyte

### AGENDA

1. Minutes of last meeting
2. Approval of July minutes, matters arising
3. Morag's report (finance)
4. Update from Caroline (and Seán Conlan) on the Feasta podcast series.
5. Rossbeigh gathering
6. Update on trustee recruitment
7. Feasta volunteer policy
8. Caroline's participation in Environmental Pillar representatives' trip to Brussels in mid-October
9. Caroline's contract
10. AOB

#### 1. Minutes

Approved

#### 2. Matters arising

##### a. Recruitment of trustees

- i. Brent Ranalli – attend a meeting as an observer. Agreed that he be invited to the September meeting
- ii. A Mcl – got in touch and has sent in her CV. CV to be circulated to the trustees. GB to follow up with her.
- iii. Deirdre De Burca – has not yet re-joined as a member.
- iv. Gunter – W Kiefel contacted and he is not interested at present

##### b. AGM

- i. October meeting will be the AGM

#### 3. Finances

- a. 2018 Accounts not audited
- b. Management accounts – noted. No queries. Statement attached appendix 1

#### 4. AGM – proposed 14<sup>th</sup> October

- a. Physical meeting – last one was in the Macro Building. Morag to check venue
- b. Do not Agree to have the Trustee meeting first
- c. The AGM meeting needs to do the formal sign off the accounts, appoint auditors and directors.
- d. Propose that have a brief presentation or update by each member present of where they are with Feasta work
- e. Notice required is 21 days
- f. Caroline will do the actual mail out of the notice

#### 5. Podcast report

- a. Report circulated by Caroline – congratulations to Sean and Caroline
- b. EHFF will fund a subscription with Sound Cloud to get more statistics and background information
- c. Queries:

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- i. do trustees generally listen to podcasts ?
  - ii. is it possible to put them on YouTube with a picture of the Feasta logo. We could set up our own channel and would help promote them. People can be invited to subscribe. Caroline to explore
  - iii. The first podcast was tweeted. To be tweeted more in future
  - d. In general has been a good idea
  - e. Proposal that CW be paid in respect of each podcast as they take quite a bit of time. SC stated that payment not required. To be reviewed as part of the budget going forward when IEN budget known.
- 6. Rossbeigh event**  
MF, CW and GB planning to attend and will feedback on event.
- 7. Volunteer policy**  
Approved. Will be subject to update when other policies updated including complaints. Circulate governance document for review at next meeting.
- 8. Environmental Pillar**  
EU Commission invited Pillar members to Brussels in October to meet with various different Directorate-General staff (climate, energy, agriculture etc) and possibly also with some Irish MEPs. Note: Theresa O'Donohue is the Feasta rep in the Environmental Pillar now and Caroline Whyte is the alternate. Therese cannot attend in October so Caroline is attending. This did happen in 2013 but not since then.
- There is no cost to Feasta.  
Caroline to explore staying an additional day to see if there are any other people to meet with.
- 9. Caroline's contract**  
To be confirmed at next meeting. Mark delegated to look after. Approved by committee
- 10. Board minutes**  
We don't have signed board minutes for a period of time. Morag to print out and bring to AGM to be signed.

SIGNED: \_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
Company Secretary

Dated: \_\_\_\_\_

### Note: Feasta in the Media

Anne Ryan spoke in Belfast. It went very well

Anne Ryan had an article in the Irish Times which mentioned Feasta

Article in Ecologist which references Cap Global Carbon. Influenced by Feasta ideals and Caroline had input

**FEASTA Trustee Meeting  
Minutes Summary**

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### APPENDIX 1:

080819 Feasta Budget vs Actual	Bals b/f from 2018	Actual Jan	Actual Feb	Actual Mar	Actual Apr	Actual May	Actual Jun	Actual Jul	Budget Aug	Budget Sep	Budget Oct	Budget Nov	Budget Dec	Combined budget + YTD 2019	Original Budget 2019
	24,688	24,005	24,125	22,254	21,019	19,572	24,011	22,850	21,306	28,382	27,442	26,473	25,533		
<b>Climate Project</b>	7149	7,149	7,149	7,149	7,149	7,149	7,149	7,149	7,149	7,149	7,149	7,149	7,149		
<b>Food Project</b>	681	681	681	681	681	681	681	681	681	681	681	681	681		
<b>Liquidity Project</b>	2538	2,538	2,538	2,358	1,647	1,647	1,647	1,647	1,647	1,647	1,647	1,647	1,647		
<b>Video/Website revamp 2018-19 Project</b>	3000	2,638	2,638	2,538	2,538	2,538	2,538	2,538	2,538	2,538	2,538	2,538	2,538		
<b>FEASTA CORE BALANCE</b>	11,321	10,999	11,119	9,528	9,003	7,557	11,995	10,835	9,290	16,366	15,427	14,457	13,518		
<b>CORE INCOME</b>															
Donor Funding		0	0	0	0	0	400	0	0	0	0	0	0	400	0
IEN		0	0	0	0	0	4,000	991	-500	9000	0	0	0	13,491	13000
Member		273	139	244	344	149	154	214	150	150	150	150	150	2,268	1800
Memberships		35	0	68	123	156	80	117	95	95	95	95	95	1,055	1140
Project		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Commissions		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Publications / Books		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bank Interest		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Income		327	0	0	0	0	0	0	0	0	0	0	0	327	0
<b>TOTAL INCOME</b>		635	139	312	467	306	4634	1323	-255	9245	245	215	245	17,511	15911
<b>CORE EXPENDITURE</b>															
Admin Staff		522	0	1,044	522	722	0	779	434	434	434	434	434	5,755	6639
PAYE		0	0	0	0	318	168	168	168	168	168	168	168	1,491	604
Insurance		0	0	0	0	0	0	727	0	0	0	0	0	727	900
Office admin/equip		0	0	0	0	0	0	0	40	40	40	40	40	200	240
Rent		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bank Charges		10	10	20	71	10	19	10	19	19	19	19	19	242	222
Web/Comms		425	10	839	400	420	10	800	430	430	430	430	430	5,053	5160
Meetings / Travel		0	0	0	0	0	0	0	50	50	50	50	50	250	600
Audit Fees		0	0	0	0	0	0	0	0	984	0	0	0	984	984
Event Costs		0	0	0	0	283	0	0	150	45	45	45	45	613	540
<b>TOTAL EXPENDITURE</b>		956	20	1903	993	1752	196	2483	1290	2169	1185	1185	1185	15315	15889
<b>Core Surplus/Deficit</b>														2197	22